



## RURAL COMMUNITY ASSISTANCE CORPORATION WORKSHOP EVALUATION FORM

<b>GENERAL</b>		
Date	Time	Location
Trainer(s)		
Workshop		
Program	Funder	
What did RCAC assist you with today?		

**Please read and rate the following items thoroughly. Mark your responses clearly.**

<b>OVERALL</b>	Highly Unlikely	Unlikely	Neutral	Likely	Highly Likely
How likely are you to use RCAC Services again?					
How likely are you to recommend RCAC to others?					
	Poor	Fair	Good	Great	Excellent
How would you rate our customer service?					
How would you rate the comfort and accessibility of the workshop location?					

<b>CONTENT</b>	Poor	Fair	Good	Great	Excellent
The usefulness of the information presented on resource materials					
The layout and design of the resource materials					
The effectiveness of the visual aids presented					

<b>TRAINER(S)</b>	Poor	Fair	Good	Great	Excellent
The preparedness of the trainer(s) during the session					
The trainer(s)' demonstration of knowledge on the subject matter					
The effort of the trainer(s) to involve all participants					
The ability of the trainer(s) to answer questions thoroughly					
The ability of the trainer(s) to foster a safe learning environment					

<b>PERSONAL</b>	<b>Poor</b>	<b>Fair</b>	<b>Good</b>	<b>Great</b>	<b>Excellent</b>
Your ability to feel fully present and to actively participate during the session					
Your willingness to learn something new					
Your co-participants' effort to actively participate and support the learning process					
What was your personal learning goal for this workshop?					
Did you achieve your goal? (check one)		Yes		No	
What did you learn that you will be able to use in your work?					

<b>COMMENTS AND SUGGESTIONS</b>
What one thing can be done to improve the overall experience?
What future technical assistance would be most beneficial to you?
Please list any additional questions, comments, or suggestions here.

**Thank you for your comments. We appreciate the opportunity to improve our training and better meet the needs of RCAC clients.**